

**ANEMERSKA GUESTHOUSE**  
**MALAN STR 38 OGIES**  
**TEL 0724510310**  
**FAX 0865178375**  
[amuller@cozamail.co.za](mailto:amuller@cozamail.co.za)

**MULANI GUESTHOUSE**  
**MALAN STR 5 OGIES**  
**TEL 0724510310**  
[www.anemerska.co.za](http://www.anemerska.co.za)

**COMPLETE THIS:**

FORM AND SEND BACK ASAP WITH A LETTERHEAD OF COMPANY.

YOUR BOOKING WILL BE SECURED AFTER PAYMENT or as arranged

ACCOUNT MUST BE SETTLED BEFORE ARRIVAL

ORDER NR \_\_\_\_\_ (attach company letterhead)

**PLS FILL IN VERY CLEARLY**

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PO BOX NR \_\_\_\_\_

TEL NR \_\_\_\_\_

FAX NR \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

VAT NR \_\_\_\_\_

Please state working hours of the guests staying \_\_\_\_\_

Will they work late from time to time after hours like after 18hoo or 19hoo \_\_\_\_\_

**NO CHEQUES --- NO CREDIT CARDS ---- ONLY CASH OR EFT**

CONTACT PERSON FOR ACCOUNT \_\_\_\_\_

TEL NR \_\_\_\_\_

SEL NR \_\_\_\_\_

COMPANY EMERGENCY NR (ALL HOURS) \_\_\_\_\_

**NAME/S OF GUESTS STAYING.** \_\_\_\_\_

**HOW MANY GUESTS WILL BE STAYING.** \_\_\_\_\_

**ONE OF THE GUESTS NAME AND CONTACT NR** \_\_\_\_\_

DATE IN \_\_\_\_\_

DATE OUT \_\_\_\_\_

NIGHTS \_\_\_\_\_

**PLS MARK**

SELF CATERING \_\_\_\_\_

BREAKFAST \_\_\_\_\_

DINNER \_\_\_\_\_

LUNCHPACK \_\_\_\_\_

**ALL GUESTS NO OVERNIGHT VISITORS  
WILL BE ALLOWED ON THIS PREMISES  
AND NO LIQUOR AT ALL. BAR ON  
PREMISES**

DOES THE COMPANY PAY FOR ANY BAR BEVERAGE OF ANY KIND ? \_\_\_\_\_

Are they allowed to use the bar for own account ? \_\_\_\_\_

DOES THE COMPANY PAY FOR ANY WASHING DONE BY US ? \_\_\_\_\_

**CHECK IN TIME 14H00 WEEKDAYS - 8H30 DEPARTURE --SUNDAYS 17H00 CHECK IN.**

**NO FOOD WILL BE PUT IN THE ROOM AFTER THESE DINNER TIMES.**

Terms and conditions on the invoice.

**1 Remote per company lost remote R 1600.00 lost key R 600.00**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature